

# Manager's Report – September 2023

## General Fund Related

### 1. Pension Minimum Municipal Obligation – 2024

- Non-Uniformed = \$64,619
- Uniformed = \$37,042
- Total 2024 MMO = \$101,661 – Not considering anticipated State Aid reimbursement.

### 2. Marque' Replacement – Orchard Hills Entrance:

- The brick marque' was replaced. The costs were covered by the driver's insurance policy.
- The borough crew will be reinstalling the letters.

### 3. SAM Renewal – ARPA Funding

- Has been renewed for another year on 8/11/2023. This is funding designated for the police building project.

### 4. 2023 Golf Tournament Check:

- Presented to the borough on 8/25/2023 in the amount of \$9,000.00, deposited into recreation checking account.
- Grand total contribution through this event (15-year beneficiary) = \$183,563.

### 5. T-tag Truck Replacement: (Request for Approval)

- 2003 T-tag would be replaced with a new similar type of truck.
- The pricing was received through Sunbury Motors and based on PA Co-stars pricing, meaning that it was bid on a state contract for the entire package.
- Funding would be through the General checking and LST accounts.

#### **Brief Package Summary:**

- 2024 Ford F-350 chassis (4x4) SD Regular Cab - \$56,740
- Knapheide 9' steel platform body - \$11,578
- Boss 9' straight snowplow blade with smart touch blade control system - \$8,808
- Boss hopper type salt spreader with cab controls - \$10,427.

***Estimated total delivered cost = \$87,553.***

### 6. 11<sup>th</sup> Avenue Property

- The existing tile has been removed around bath/shower walls and a new shower surround, vanity cabinet and top were installed.
- Finished flooring is scheduled to be replaced in the bathroom when the walls are repainted.

### 7. Zoning Hearing

- A zoning hearing was held on 8/31/2023 to review a request from 47 Jonathan Road.
- The request was a variance for the height of an accessory structure related to a residential use.
- The variance was granted by the zoning hearing board.

### 8. JTP Basketball Court Resurfacing Quotes: (Request for Approval)

- Rite-Way, Inc: \$17,812.50
- Gutelius Excavating: \$18,781.94
- New Enterprise Stone & Lime: \$21,000.00

## Water / Sewer Related

### **1. Water Plant Paving Quotes: (Request for Approval)**

- Rite-Way, Inc : \$18,970.40
- Gutelius Excavating: \$21,700.00
- New Enterprise Stone & lime: \$24,912.00

### **2. Water Plant instrumentation upgrade**

- The individual turbidity analyzers (HACH - DR 5300's) were replaced with new ones. Parts were not available to service the old units. The replaced units were originally installed in 1992.

### **3. System Leak**

- A leak was found in the system on Helen Street at the Helen Street apartments site. The leak was repaired on August 30<sup>th</sup>. Estimated water loss per day = 45,000 gallons for at least two-three weeks.

### **4. Water Allocation Permit Compliance Report**

- The yearly required report was submitted on 8/17/2023, accepted by the Department of Environmental Protection DEP), (Harrisburg office).

### **5. Elevated Water Tank Project Update:**

- The tank is entirely painted, inside and out.
- I am hoping to have the final DEP inspection the week of Sept 4<sup>th</sup>.
- Once inspected and the project completion form is accepted, we will then be able to begin filling the tank with water.
- We are required to perform testing on the water 24 hours after it is filled.
- If the testing is within the acceptable tolerances the tank will be put back into service, the week of September 11<sup>th</sup>.

### **6. Sewer connection request**

- I have received a sewer request from a homeowner on 11<sup>th</sup> Avenue due to a failing on lot septic system.
- Our collection system can handle the EDU requested.
- The homeowner must also secure approval from the Eastern Snyder County Regional Authority for the sewage treatment capacity.

## Miscellaneous

### **1. Investments**

- I will provide a spreadsheet of investing some of our monies to take advantage of the current interest rates.

### **2. Borough Crew Ad**

- The Ad is finished and has been reviewed by CareerLink. They feel it would be ready to send out.
- We should establish a timeline to fill the position and an hourly rate range to offer.

### **3. Budget Preparation**

- September is the month that I begin to concentrate heavily on the 2024 budgets.
- I am still waiting for the final assessments from the Sunbury Generation site, for the General Fund budget.