

# Manager's Report – September 2024 – 9/3/24

## General Fund Related

### 1. Pension Minimum Municipal Obligation – 2025

- Non-Uniformed = \$67,175 / Previous Year = \$64,619
- Uniformed = \$47,140 / Previous Year = \$37,042
- Total 2025 MMO = **\$114,315** - Not including anticipated State Aid reimbursement.
- Previous Year = **\$101,661** – **\$69,934.65** State Aid (69%) = **\$31,726.35** General Fund (31%).

### 2. CSVT 8<sup>th</sup> Avenue Traffic Signal & PennDOT Green Light Go Grant:

- The Borough recently received an approval of a Green Light-Go grant from PennDOT that was submitted earlier this year. The final scheduled award amount is **\$332,944.80** which is 80% of the total project cost of **\$416,181**. The Borough will be responsible for the remaining 20% or **\$83,236.20**, which would have to be funded from our General Fund reserves. We are hoping to secure additional funds through grant opportunities to cover the remaining 20%. This project is mandated to the Borough as part of CSVT and is scheduled to be completed in May of 2027.

### 3. Police Vehicle Delivered:

- The vehicle was delivered on August 9<sup>th</sup>.
- **Final co-stars discount price = \$47,210.00.**
- Keystone Communications Vehicle Equipment. **Final co-stars discount price = \$12,558.97.**
- We are planning on having the vehicle in full operation sometime in September.
- The existing 2017 police vehicle could be sold on Muni-Bid or advertised locally. The last few Borough vehicles that we replaced were sold through the Muni-Bid format. We will have to establish a minimum bid that we would accept.

### 4. 2024 Streets Program:

- New Enterprise has submitted all insurances and related paperwork, the contract was signed, and we anticipate the work to be scheduled for late September or early October. .

### 5. 2024 Golf Tournament Check Presentation:

- Sunbury has scheduled a luncheon on September 6<sup>th</sup> at Marzoni's restaurant.

## Water / Sewer Related

### 1. 2023 Water Allocation Permit Compliance Report:

- The yearly required report was submitted on 8/27/2024 and was accepted by the Department of Environmental Protection (DEP), Harrisburg office. The report reviews our water withdrawal vs consumption percentages along with conservation methods and practices.

### 2. Water Plant Clarifier / Filter Project:

- The project is mentioned in our recent audit.
- I met with our engineers on August 29<sup>th</sup> to explore the design options and estimated costs. The engineer will eventually submit a proposal to do the preliminary work.
- We would look to secure a low interest loan through PENNVEST in conjunction with some of our capital funds to do the project.

### 3. DEP Filter Plant Performance Evaluation (FPPE Inspection):

- The FPPE inspection was done in the beginning of June. DEP has scheduled a meeting on September 9<sup>th</sup> to review the full report.

### 4. Main Reservoir Compartment Inspections and Washout (Compartments 2 & 3):

- The work is scheduled for September 23<sup>rd</sup> – 24<sup>th</sup> and will require the two compartments to be out of service until at least Friday the 27<sup>th</sup>. If the required test results come back clear of bacteria from each compartment, we can put them back in service that day. The cost of the work is \$7,000.

## Water / Sewer Related (Continued)

### 5. INSA meeting:

- Company officials from the marijuana growing facility met to discuss the current activities on the site and about the possibility of working with them on their wastewater situation.
- The facility is in a bit of a holding pattern in reference to the addition that was built because they are looking to use that area for recreational production, if or when that ever becomes legal in PA. Right now, the plan for that area is storage and warehousing.
- The sewer issue involves their need to remove a portion of their wastewater by tanker truck since ESCRA will not accept the high levels of nutrients that are leaving the facility after the production process. INSA currently has that part of the wastewater separated from the normal sanitary waste (sinks, toilets and clean up type waste). The remaining portion is trucked out and properly treated at another facility off site.
- INSA is going to present some options, including quantities and on-site plant treatment technic changes within the next few months to address the issue and hopefully save some money in the process. A meeting with ESCRA officials will be part of the planning process.

### Miscellaneous

#### 1. Investments

- (2) \$150,000 CD's will be reaching maturity in late September. We may want to consider a longer term for these re-investments. Interest income is an integral part of our budgeted revenue.

#### 2. Budget Preparation

- Work is continuing on the 2025 budget(s). If anyone has any questions or items to include, let me know.